

City of Walled Lake, Building Permit and Checklist



City of Walled Lake  
1499 E. West Maple  
Walled Lake, MI 48390  
248-624-4847 Fax 248 624-1616

**For Department Use Only**  
Date Received \_\_\_\_\_  
Number of plan sets received \_\_\_\_\_

**BUILDING PERMIT APPLICATION**

DATE \_\_\_\_\_ JOB ADDRESS \_\_\_\_\_ Estimated Construction Value \_\_\_\_\_

1. Owner's Information

Name \_\_\_\_\_ Address \_\_\_\_\_  
City \_\_\_\_\_ MI, Zip Code \_\_\_\_\_ Phone \_\_\_\_\_  
Email \_\_\_\_\_

2. Contractor's Information

Name \_\_\_\_\_ Address \_\_\_\_\_  
City \_\_\_\_\_ MI, Zip Code \_\_\_\_\_ Phone # \_\_\_\_\_  
Builder's License Number \_\_\_\_\_ Federal Employer ID/Exemption \_\_\_\_\_  
Worker's Compensation Insurance Carrier or reason for exemption \_\_\_\_\_  
MESC Employer Number or reason for exemptions \_\_\_\_\_  
Email \_\_\_\_\_ Fax # \_\_\_\_\_

3. Proposed Project - Construction Type \_\_\_\_\_ Use Group \_\_\_\_\_

- Single Family     Duplex     Multi-family     Commercial     Industrial

If demolition is required for addition or new construction – wrecking clearances may/will be required. If there is an existing water and sewer service, Disconnect Permits may be required with Oakland County Water Resources (248) 858-0958.

If commercial, is there a Knox Box installed?     Yes     No

**\*\*Please Note: NO commercial permits will be approved unless a Knox Box is present at the property\*\***

4. Accessory Structures **(1 set of paper plans and electronic copy required)**

Attached     Detached    Width \_\_\_\_\_ feet X Length \_\_\_\_\_ feet  
Height (ground to peak) \_\_\_\_\_ feet    Wall height \_\_\_\_\_ feet

5. Residential or Commercial Repair or Alterations or Additions **(1 set of paper plans and electronic copy required)**

Describe work: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



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2. Plan examination fee: Plan review escrow may be required.

Plan Examination (Review) Fees		Total
<b>Minimum Fee</b> (initial)	\$35	\$35
Plan review escrow, if required	TBD	\$
	<b>Review Fee Total</b>	<b>\$35</b>

3. Permits including new construction, additions, accessory structures, interior / exterior alterations and all other permit fees to be based on the most current Bureau of Construction Codes Square Foot Construction Cost Table and utilizing the pricing table recommended by the Construction Code Commission. Construction cash escrow may be required for the project.

Residential & Commercial Permit Fee Table		
to \$1K		\$75
\$1K - \$10K	\$75 +	\$10/\$1K over \$1K
\$10K - \$100K	\$165 +	\$3/\$1K over \$10K
\$100K - \$500K	\$435 +	\$2/\$1K over \$100K
over \$500K	\$1,235 +	\$3/\$1K over \$500K

4. Specific Permit Fees

Specific Permit Fees		Total
Application Fee	\$50	<b>\$50</b>
Contractor Registration Fee	\$25	
Replacement Windows	\$60	
*Tear Off or Re-Roof: Res/Com	\$60/\$120 per roof section	
<i>Tear off requires open roof inspection and final inspection</i>		
Decks & Porches (over 200 Sq. Ft.)	\$120	
Siding (*Flashing inspection required)	\$60	
Demolition (If required for renovations)	\$120+.07/sq ft	
Pools	\$120	
Special/Addtl/Re-inspection	\$50	
Manufactured (Mobile) Housing	\$120	
Temporary Buildings	\$120	
Work not involving Sq Ft Computation	\$60	
Finance Department construction cash escrow required		\$
<b>TOTAL PERMIT FEE</b>	<b>Specific Permit Fee TOTAL</b>	<b>\$</b>